

**City of Silver Lake  
Regular Session Minutes  
Monday, February 5, 2024**

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening February 5, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Michael Hamilton, Larry Ross, and Kenneth Wade (5). Also present was City Attorney Todd Luckman, Public Works Assistant Brad Kirk, Full-Time Police Officer Doug Ashcraft, City Clerk Liz Steckel, and Assistant Clerk Marie Beam.

Mr. Wayne Kellner from the Silver Lake Lions Club informed the Council about their upcoming Legislative Forum on Saturday, March 9, 2024, from 10 am to 1 pm at the Community Center. Senators Kristen O'Shea and Representative Kyle McNorton will attend to answer questions. A motion was made by Councilmember Ross to donate the Community Center rental for this event. The motion was seconded by Councilmember Bryant and carried.

A motion was made by Councilmember Ross to approve the minutes of the January 15, 2024 meeting as written. The motion was seconded by Councilmember Fisher and carried.

Councilmember Bryant presented the monthly financial report.

Claim vouchers in the amount of \$46,136.65 were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Ross and seconded by Councilmember Hamilton that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Brad Bryant, Jake Fisher, Michael Hamilton, Larry Ross, and Kenneth Wade. (5) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2597.

Councilmember Ross motioned to modify the agenda, proposing the addition of business item 6, 'Monthly Public Works Report' and business item number 7, 'Executive Session for Non-Elected Personnel Matter.' The motion was seconded by Councilmember Wade and carried.

Councilmember Ross moved to accept the Farm Lease Agreement for the 2024 crop season as written, which was seconded by Councilmember Wade and carried.

Ashley Bahm from Eagle Storage presented their plan to update Eagle Storage properties, enhancing their appearance, ensuring a safer work environment, and increasing community impact. Eagle Storage seeks to collaborate with the City to achieve mutual progress, focusing on site cleanliness and operational improvements. Ms. Bahm emphasized the importance of open communication for feedback and concerns. Additionally, Eagle Storage requested approval to park trailers/vehicles at 449 S. Chestnut (Lower level), and to obtain necessary permits for fencing or other requirements, adhering to City stipulations. The Council directed City Attorney Luckman to report back on the next steps for Ms. Bahm and the City regarding the Eagle Storage requests.

City Clerk Liz Steckel presented the monthly City Hall report.

Full-Time Police Officer Doug Ashcraft presented the monthly police activity report. Officer Ashcraft reported that the unmarked Durango, previously repaired by Gray's Automotive in St. Mary's due to a bad battery, is now ready for disposal. He sought Council's decision on how to handle the old Durango, noting that the past two vehicles were sold on Purple Wave. The equipment has been removed from the vehicle, and it is currently awaiting pickup in Junction City. A motion was made by Councilmember Fisher to sell the old 2020 unmarked Durango on Purple Wave, which was seconded by Councilmember Ross and carried.

Public Works Assistant Brad Kirk addressed the Council, reporting extensive snow removal efforts with minimal overtime. During meter readings, several high water bills from frozen pipes were identified. Kirk informed the Council about issues with well pumps due to non-stainless steel bolts, indicating upcoming repairs estimated at \$50,000 by Tedrow Construction. He emphasized the need for proactive budgeting for pump maintenance. Foley addressed a generator alarm at lift station #2, resolving a fuel pressure issue. Lift stations #3 and #1 experienced problems, with Tedrow Construction providing guidance on sensor and fuse replacements. Mayor Bishop assigned Councilmember Fisher to investigate well pump issues further, while Councilmember Wade was tasked with finding pump rebuilding options. They were requested to collaborate with the Mayor on solutions. Kirk highlighted the need for a plan with RDR regarding valve replacements. Councilmember Wade suggested early leak detection to save customers money, with Councilmember Ross proposing daily meter checks for high readings. Mayor Bishop mentioned efforts to drive around town to identify leaks when time permits, with Kirk agreeing it was feasible.

City Clerk Steckel inquired with the Council members about their interest in attending the Silver Lake Education Foundation breakfast scheduled for Monday, February 19, 2024.

Councilmember Bryant made a motion that the City Council (along with Mayor Bishop and City Attorney Luckman) recess into executive session, for 20 minutes, to discuss a non-elected personnel matters pursuant to the nonelected

personnel exemption, K.S.A. 75-4319(b)(1). The open meeting will resume at City Hall at 6:44 PM. The motion was seconded by Councilmember Wade and carried.

City Attorney Luckman left the meeting at 6:39 PM.

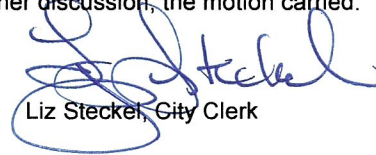
The public meeting reconvened at 6:44 PM.

City Clerk Steckel requested approval to attend the City Clerks and Municipal Finance Officers Association (CCMFOA) Annual Conference, scheduled for March 20-24, 2024, from Wednesday through Friday. As per the City's policy, all training time must be approved by the Council, regardless of cost, due to the time away from the workplace. Councilmember Ross motioned to approve Mrs. Steckel's attendance at the conference, with expenses not to exceed \$800.00. The motion was seconded by Councilmember Wade and carried.

City Clerk Steckel brought to the Council's attention the information included in the packet regarding the City Leaders Academy for elected officials, scheduled to take place in Manhattan, Kansas in April. Mrs. Steckel requested that Council inform her if they would like to attend.

The next two meetings are scheduled for Monday, March 4, 2024 and Monday, March 18, 2024, both at 5:30 PM.

With no further business to come before Council, Councilmember Fisher made a motion to adjourn the meeting at 6:47 PM. Councilmember Ross seconded the motion, and with no further discussion, the motion carried.



Liz Steckel, City Clerk